



# THE CITADEL ALUMNI ASSOCIATION

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## MEMORANDUM OF UNDERSTANDING

Between

The Citadel Alumni Association

And

The Citadel Alumni Association Sword Legacy Program Donor

### Background

The Citadel Alumni Association acknowledges and appreciates South Carolina Corps of Cadets Alumni who wish to donate their cadet sword as part of their cadet history for future generations.

### Purpose

The Citadel Alumni Association will assume permanent custody of all swords with scabbards which are presented as bona fide gifts from alumni of The Citadel and their immediate family members. The Association will not purchase cadet swords from alumni or other sources under this program. A cadet sword donation holds no cash value and will not be processed as an in-kind donation by the Association, The Citadel or The Citadel Foundation. The Association will preserve all donated swords with the utmost regard but accepts no liability for loss of or damage to a donated sword.

Donors may advise the Association of one preferred disposition (company or cadet organization) for the contributed sword with the understanding the final determination will rest exclusively with the Association. Swords will be assigned a specific number, cataloged with the donor's information and be etched near the cross guard and on the scabbard. The Citadel Library and Archives will evaluate each sword for historical significance (e.g. developing an exhibit of cadet swords through The Citadel's history). The Citadel Alumni Association—in conjunction with the Commandant's Office—will evaluate each sword and scabbard for suitability and serviceability before issuance to members of the Corps of Cadets. The outcomes for each sword will be:

1. Swords of historical significance will be loaned to The Citadel Library and Archives for an indefinite period and cataloged/inspected annually.
2. All serviceable brass swords without a requested donor disposition will be offered for use by the Junior Sword Arch program for an indefinite period. These swords will be cataloged and inspected annually.
3. Serviceable swords will be loaned to a cadet officer or sword-bearing junior based on the donor's request. The sword will be loaned in August and returned in May each year for cataloging and

inspection. If the cadet company or organization declines use of the sword it will revert to #4 for a period of one year.

4. Serviceable swords without a requested donor disposition will be offered to cadets who request a sword from the program. The sword will be loaned in August and returned in May each year for cataloging and inspection.
5. Unserviceable swords will be maintained by The Citadel Alumni Association and may be displayed or used for repairs and other projects.

#### Duration

This Memorandum does not expire and may be amended or terminated at any point The Citadel Alumni Association.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donor Signature

\_\_\_\_\_  
Donor Name

\_\_\_\_\_  
Class

Request for Sword Disposition (cadet company or cadet organization):

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History to be cataloged with Sword:

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\_\_\_\_\_  
Thomas McAlister, '98  
Executive Director  
The Citadel Alumni Association

\_\_\_\_\_  
Date